

**URock Volunteer Award
Selection Board**
Office of Public Engagement

Activity Plan 2014-17

Message from the Selection Board

This plan has been prepared in accordance with the requirements established in the *Transparency and Accountability Act* for a Category 3 entity. The URock Volunteer Award Selection Board is responsible for reviewing all qualified URock nominations received by the Office of Public Engagement. The Selection Board chooses among the submitted nominations the most deserving candidates for the annual URock Volunteer Award. The Selection Board operates as an independent decision-making entity in fulfilling this objective.

The URock Volunteer Award Selection Board, through its work in selecting the annual URock recipients, acknowledges the Government of Newfoundland and Labrador's strategic direction to enhance citizen and stakeholder participation through innovative and open government initiatives and best practices in public engagement. While the strategic directions of the Office of Public Engagement were considered, none were applicable to the Board's mandated objective. This Activity Plan covers the period of April 1, 2014 to March 31, 2017.

My signature below is on behalf of the URock Volunteer Award Selection Board which is accountable for the preparation of this plan and for achieving the specified objective.



Des Dillon
Board Member
URock Selection Board

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1. Overview

The URock Volunteer Awards program aims to promote and recognize the outstanding work of our province's young volunteers. It also serves to inspire the next generation of volunteers to become involved and give back to their communities and province. These goals are largely achieved through the annual URock Volunteer Awards show which is a platform to showcase these important volunteer efforts through a fun, high energy awards show which showcases young volunteers and performances from up and coming musical talent.

Each year nominations are received and reviewed by the URock Volunteer Award Selection Board. The URock Volunteer Award Selection Board is comprised of eight individuals from across the province. Up to eight awards may be presented annually by the Board. Nominations can be received in two categories: youth 30 years of age or under; and youth led groups. The Office of Public Engagement provides administrative support to the Board and assists board members with their selection duties as needed. The decisions made by the Board are reached by consensus.

Additional information regarding nomination criteria for the URock Awards can be found at <http://www.urockvolunteerawards.ca>.

2. Mandate

The mandate of the URock Volunteer Award Selection Board is to annually select up to eight qualified recipients for the URock Volunteer Award. The board may also make suggestions on policies and criteria that guide their selection process.

3. Values

The URock Volunteer Award Selection Board adopts the values of the Office of Public Engagement as its own. The core values explain the character of the board and the action statements guide behavior. The core values of the Selection Board are as follows:

Innovation

We will be proactive in addressing issues and developing innovative solutions to address existing and future interests and concerns of those we serve. This will be accomplished by cultivating a learning culture in which all ideas are listened to and given due consideration. Through innovation we will become increasingly creative and flexible problem solvers.

Service Excellence

We strive for excellence and are committed to providing the highest quality of service delivery in all aspects of our work. Through continued learning, strong partnerships and individual and collective initiatives we aim to provide consistently accurate and relevant guidance and advice to those we serve.

Respect and Inclusion

We embrace the diversity that exists among us. We demonstrate this by listening to and considering the ideas and opinions of stakeholders, the public and co-workers with courtesy and open-mindedness to ensure a productive and healthy environment in which all are active participants. We are committed to providing support, working co-operatively, respecting differing views and striving to make our work environments safe and engaging for everyone.

Integrity and Transparency

We are open and honest in all our work and maintain the highest integrity and ethical standards at all times. We will provide reliable and objective analysis and advice which will help those we serve to be better informed and better prepared to participate in government decision-making processes.

Collaboration

We seek the knowledge and opinions of others, including stakeholders, the public and co-workers when developing policy advice and in the delivery of our mandate. We acknowledge the competencies and contributions of our colleagues and believe engagement and collaboration with stakeholders and the public is essential to the development of good public policy.

Leadership

We build capacity, encourage advancement and cultivate effective leaders by empowering staff to guide and inspire others including stakeholders, the public and co-workers.

4. Primary Clients

The primary client of the URock Volunteer Award Selection Board is the Office of Public Engagement (OPE). The Selection Board undertakes the independent task of providing OPE with up to eight qualified URock recipients for the annual URock volunteer awards recognition event.

5. Vision

The vision of the URock Volunteer Award Selection Board is to strive for a fair and meritorious selection process recognizing the most deserving nominees every year.

6. Mission

The limited nature of the URock Volunteer Award Selection Board's mandate makes a mission statement unnecessary. Since the committee is independent of the Office of Public Engagement (OPE) and also has a mandate unique from the office it will not adopt the mission stated within the OPE 2014-2017 Business Plan.

7. Objective

Issue One: Selecting the Annual URock Award Recipients

The URock Volunteer Award Selection Board is mandated to select the annual URock Volunteer Award recipients. The Selection Board may choose up to eight individuals 30 years of age or under and/or youth-led non-profit groups. The nominations process is administered by the Office of Public Engagement which also assists the Selection Board with all of its administrative needs. The Selection Board will carry the same objective, measure and indicators each year of this plan covering the 2014-2017 planning period.

Objective By March 31, 2015, the URock Volunteer Award Selection Board will have selected URock Volunteer Award recipients.

Measure Up to eight nominations are selected to become URock recipients

Indicators

- All nominations are reviewed and considered on their merits; and
- URock recipients are selected on time for the annual awards show



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